



Ascension

ASPIRUS HUMAN RESOURCES ON-SITE FOR EMPLOYMENT VERIFICATION

The Aspirus HR team will have another round of on-site time the week of July 12 for completion of I-9's and ID badge photos.

All transitioning associates must complete this employment verification process, which will include completion of the I-9 form and a photo taken for ID badges. Employees can go to any of the identified locations to complete this employment verification.

These are walk-in times, and no appointment is needed, however, for the sake of time, the Aspirus HR team asks that the attached I-9 form be completed in advance and brought with you. It is critical that you bring your valid *original* documents that verify both identity and employment authorization. The last page of the attached I-9 form lists the acceptable documents that would establish identity and employment authorization.

Please contact the Aspirus Welcome Line with any questions 715-843-1180.

Location Name	Room Location	Date/Time
Stevens Point Hwy 10 Clinic	Old Gym	July 13: 9a - 3:30p
St. Michael's Hospital	Board Room - 2nd floor	July 13: 8a-4:30p
AMG Hoover Road Clinic	Conference Room	July 14: 9a-3:30p
St. Mary's Hospital	Conference Room 1-lower level	July 14: 8a-4:30p
AMG Waupaca Clinic	Conference Room	July 15: 9a-3:30p
Howard Young Medical Center	Volunteer Services - 2nd floor	July 15 8a-4:30p

I-9 verifications can also be done at any Aspirus Human Resources locations through July 23rd. All Aspirus Human Resources locations are open from 8:00 a.m. to 4:00 p.m.

The Aspirus Human Resources locations are:

Aspirus Wausau Hospital: 333 Pine Ridge Boulevard, Wausau, WI 54401

Aspirus Medford Hospital: 135 S. Gibson Street, Medford, WI 54451

Aspirus Langlade Hospital: 112 E. 5th Avenue, Antigo, WI 54409

Aspirus Divine Savior Hospital: 2817 New Pinery Road, Portage, WI 53901

Aspirus Riverview Hospital: 410 Dewey Street, Wisconsin Rapids, WI 54494

Aspirus Keweenaw Hospital: 205 Osceola Street, Laurium, MI 49913